



## **DBS Assurance Declaration**

As a responsible employer and in the interests of child protection Tetley's Motor Services undertake the following checks with all employees:

- All our employees have had an enhanced DBS check which includes the Children's Barred List. These checks are made when they begin employment and at intermittent stages throughout their employment
- We have carried out appropriate further checks for individuals who have ever lived or worked abroad, and as a minimum, have carried out overseas checks on those of our employees who have spent any time overseas (for further information, please refer to <https://www.gov.uk/government/publications/criminal-records-checks-for-overseas-applicants> or where this has not been possible taken out additional references.
- All employees have been checked for their Right to Work in the UK and that they are compliant.
- We have evidenced their identity and address e.g., passport or driver's license with utility bill or P45/60 (issued within last 3 months), plus photographic evidence.
- We hold copies of their relevant certificates of qualification to enable them to carry out their assigned task.
- Where applicable, satisfactory Prohibition Order checks have been completed.
- Where applicable, satisfactory Disqualification and Disqualification by Association declarations have been completed.
- We have received at least two satisfactory references in respect of each employee.
- We comply with Keeping Children Safe in Education and other statutory guidance.

If you need any further information, please contact us.

Kind Regards

Tetley's Motor Services Management