

Tetley's Motor Services Limited

76 Goodman Street, Leeds, LS10 1NY
Tel: 0113 276 2276 Fax: 0113 276 2277
Email: sales@tetleyscoaches.co.uk
Web: www.tetleyscoaches.co.uk

Office Hours Monday - Friday 08:00 - 17:00
Weekends & Bank Holidays 08:00 - 13:00

To whom it may concern

Risk Assessment

This is a standard letter sent to schools that request a safety declaration.

We have operated vehicles in Leeds for over 70 years. Much of our work involves the transportation of young children around the local area. We are licensed by the Traffic Commissioner to operate 60 vehicles. We presently operate 55 vehicles. The granting of the licence comes with strict criteria regarding maintenance, good repute, financial standing and driving hours.

Our coaches are fully seat belted. The driver conducts a daily walk round check prior to the vehicle departing our depot. An example of a walk round check sheet is available upon request. In addition to feedback from the driver's checks, vehicles are fully inspected by our own maintenance staff every 6 weeks in line with DfT guidelines.

The driver's work ticket contains the full address of the pick-up and destination locations. Our vehicles always endeavour to park on the correct side of the road to avoid children having to cross the road.

All drivers receive driver's hours regulations training and all rests and breaks are observed. The penalties for non-compliance are severe.

Please do not permit children to sit adjacent to emergency exits or walk whilst the vehicle is in motion.

Children must remain seated with seatbelts fastened whilst the vehicle is in motion.

In the unlikely event of a breakdown, the driver will contact the office and a replacement vehicle will be sent from our depot in Hunslet.

Yours faithfully,

Ian Tetley

Ian Tetley
Director